

BAINBRIDGE ISLAND SCHOOL DISTRICT

SCHOOL BOARD MEETING AGENDA

Date: April 25, 2012
Time: 5:30 p.m.
Place: Board Room – Commodore Campus

Board of Directors

President – Patty Fielding
Vice-President – Mary Curtis
Director – John Tawresey, Tim Kinkead, Mike Spence

Study Session: 5:30 – 7:00 PM – District Demographic Study (90)

Call to Order (5)

Oath of Office: Director District No. 3 Replacement (5)

Public Comment (5)

Superintendent's Report (10)

- Teacher Appreciation Week – May 7 – 11, 2012

Board Reports (10)

Presentations

A. Monthly Capital Projects Report (10)
Action: No Action

B. Science, Technology, Engineering & Mathematics (STEM) Update (20)
Action: No Action

C. District Budget Update (10)
Action: No Action

D. Resolution 03-11-12: Fiscal Emergency (10)
Action: Board Approval

E. Resolution 04-11-12: Reduced Educational Program (10)
Action: Board Approval

F. Monthly Financial Report (10)
Action: No Action

G. Monthly Technology Report (10)
Action: No Action

Personnel Actions (5)

Consent Agenda (5)

Projected Adjournment

9:00 PM

Possible Executive Session



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 4/25/12
Re: Demographic Report-Les Kendrick
School Board Work/Study

The last demographic study was prepared for the Bainbridge Island School District in July, 2009. With fluctuations in enrollment it has become standard practice for the District to review and update demographics on a regular basis. In December 2011 the District contracted with Les Kendrick of Education Data Solutions, LLC to provide a Demographic Report that would provide the District with enrollment expectations through 2021.

Mr. Kendrick was the demographer for the Seattle Public schools from 1990 to 1997. In that capacity he provided enrollment projections to facilitate staffing and facilities planning and helped with the management of the student assignment system. Since 1997 he has worked as a consultant providing demographic analysis and enrollment projections for local school districts. Over the past 15 years his clients have included the following Districts: Bellevue, Bellingham, Bethel, Bremerton, Central Kitsap, Everett, Edmonds, Federal Way, Highline, Marysville, Mercer Island, Mukilteo, Northshore, Puyallup, Sumner, Shoreline, South Kitsap, Tacoma, and Tukwila. Mr. Kendrick has done work in all four counties in the central Puget Sound region and is familiar with the different trends and patterns across the region.

The 2011 study will examine enrollment and demographic trends. The purpose of this examination is to provide an update of the long range enrollment projections for the School District. As part of the process, low, medium, and high range forecasts by grade level will be created.

We have asked Mr. Kendrick to include the following information his report:

- Enrollment and demographic trends of the past two decades.
- Key demographic indicators of future enrollment: births, population growth, and the potential for new housing within the district.

- Low, medium and high estimates of future enrollment to provide a general sense of where enrollment might be headed through year 2021.
- Methodology and assumptions used to create the final forecasts.
- Forecast numbers for both the district and individual schools.

Mr. Kendrick will present an overview of his report and conclusions at the work study session. Due to the volume and complexity of materials, a hard copy of the report will be distributed at the work study session.



Bainbridge Island SD #303
Facilities/Capital Projects Office

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 4/26/12
Re: Capital Projects and Facilities Report-April

Capital Projects Budget Summary:

- The attached Bond 2009 Project Summary provides detailed information regarding the current status of the 2009 budget. Please notice that the budget has been realigned with the Bond 2009 request. Through value engineering and project progression we have been able to make these adjustments to the budget:

Estimated Budget	\$42,561,137
Encumbered To Date	\$28,624,175
Expenditures To Date	\$13,494,905
Encumbered PO Balance	<u>\$15,129,270</u>
Capital Project Budget Balance	\$13,936,962

Wilkes Replacement

*****Students from Mrs. Madison's 4th grade class will share their construction project observations and an interview with a Spee West Construction staff member. Students participating include: Max Doane, Sean Reilly, Moorea Eldon-Everets and Allsion Spence.***

- Drilling of the ground source heat exchange boreholes continues. Drilling all 45 boreholes plus trenching for connections to the ground source "header" in the mechanical room by the gym is expected to be complete by the end of April.
- Milestones in April include completion of all footings and CMU walls, erection of all structural steel for roof structure, installation of all roofing, installation of radiant floor heat tubing in the bridges and Wing E, placement of first topping slab in Wing E, passage of L&I electrical inspection allowing framed walls to be covered in Wing E.
- Wing E gym walls and skylights are fully framed, hollow metal door frames installed. Air handling units have been installed in floor 2 and floor 3 mezzanines east of the gym.

- Wing E and Wing D classrooms have completed rough-in systems for electricity, low voltage communications, hydronic heating of classrooms, radiant floor heating, domestic water, and sprinkler piping. Brick is fully installed and washed in classroom areas; east walls awaiting erection of scaffolding for application of air barrier, insulation, and brick. Curtainwall installation has begun. Wing D music room has become the staging area for curtainwall fabrication.
- Wing C infrastructure systems in progress. Brickwork at classroom areas is complete and washed. Bridges connecting to Wing C are finalizing structural refinements. Radiant floor tubing and concrete slabs have been installed.
- Wing B classroom and library wing is fully roofed and progressing with wall framing and infrastructure systems.
- Wing A structural steel framing and roofing is complete. Wall framing and infrastructure systems are progressing.
- Testing of on-site septic system was delayed but completion of testing in the last week of April is expected. Sign-off by Washington Department of Health is anticipated then.
- Wet weather continues to be challenging.
- Testing of the off-site water improvements by KPUD continues. BIFD is monitoring the testing and waiting for accurate completion of this work.

*****Prior to spring break, the Capital Projects staff designed and bid a variety of projects. Spring break proved to be an extremely productive week with many construction projects completed.***

Ordway

- The north portables at Ordway have new siding installed. Clark Construction completed the work over spring break. The new siding is Hardie Panel. The buildings were repainted as part of the contract.
- The playshed has new wood siding. The old wood siding was rotting and at risk of breaking away. Clark Construction replaced the wood siding during spring break. Painting of the wood siding will follow as weather permits.
- A rotting roof beam on the west portables was replaced over spring break.
- Paving of the west access road, the gravel area in front of the north portables and the area on the north side of the building will be completed in early July.

BHS

- Dimming lights continue to be an issue in the counseling and admin area. Johnson Electric installed new wiring to the admin side and the problem continues. We will re-engage the electrical engineer and architect as we move forward toward a solution.
- One of the three circuits in the gym has been moved to the generator circuit and will provide light during an extended outage.
- LGI – Northwest Edison has reviewed the house lights in the theater and lobby of the LGI and will present a proposal to upgrade and improve lighting with efficient LED technology.
- Art Rooms – New tracks will be installed to replace the outdated existing tracks-waiting on proposal.
- Re-paving the section of road leading to stadium and paving under the west end of the grandstand is scheduled for early July.
- Nancy Josephson's architectural talent is being fully utilized as she works on development, design and construction drawings for a full enclosure of the B200 reception area. Comfort challenges for staff have led to the decision to provide glass walls with sliding windows on both sides of their area. Transparency, accessibility, and compatibility with the building's design will be provided.

Woodward

- New lights were installed in the gym and commons to provide light during extended power outages.
- The old Boxlight projector in the commons was replaced over spring break. The new projector dramatically increases the brightness of the projection. New wiring was installed to provide easier access to audio and video ports.
- PSE contracted with a sweeping company to sweep the south parking area over spring break. This work was done in consideration of allowing the contractor to stage materials and equipment at Woodward during the power line project.

Blakely

- The site work to address the water and mud issue on the playfield is scheduled for summer to avoid conflicts.

Commodore

- The “Pit” parking area is scheduled to be paved during the first two weeks of summer vacation. The work includes a curtain drain at the west edge of the parking area and re-striping the spaces.
- Commons -A new large screen and projector were installed in the commons over spring break.

Other

- Verizon Tower Project – Legacy Telecomm is nearly complete with their portion of the installation of the cellular antennas on the water tower. Cabling is all in place and they are boring from the tower site to New Brooklyn Road for connection to Century Link. Verizon is working with local homeowners to provide a shorter pathway for power to the site. Legacy Telecomm expects to complete their work by the end of the month then Verizon will install their equipment.
- District Training/Board Room and Commodore Commons –Large screens and projectors were installed over spring break. These areas have been developed to support flexible spaces for student learning and staff training.

CAPITAL PROJECTS BUDGET UPDATE
BOND 2009 PROJECT SUMMARY
As of April 30, 2012

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
Bond Costs					
Bond Costs - 9000	\$ 500,000	\$ 286,010	\$ 286,010	\$ 0	\$ 213,990
<i>Sub-total Bond Cost</i>	500,000	286,010	286,010	0	213,990
Wilkes					
Wilkes Core - 9001	29,760,611	27,034,273	12,013,089	15,021,184	2,726,338
<i>Sub-total Wilkes</i>	29,760,611	27,034,273	12,013,089	15,021,184	2,726,338
Blakely Elementary School					
Blakely Essential Renovations - 9010	514,498	1,730	1,730	0	512,768
Blakely Roof Replacement - 9015	358,752	668	668	0	358,084
<i>Sub-total Blakely</i>	873,250	2,398	2,398	0	870,853
Ordway Elementary School					
Ordway Essential Renovations - 9020	1,048,258	0	0	0	1,048,258
Ordway Portables Roof Replacement - 9025	122,313	48,776	44,745	4,031	73,537
<i>Sub-total Ordway</i>	1,170,571	48,776	44,745	4,031	1,121,796
Sakai Intermediate School					
Sakai Essential Renovations - 9030	242,250	68,205	68,205	0	174,044
<i>Sub-total Sakai</i>	242,250	68,205	68,205	0	174,044
Woodward Middle School					
Woodward Essential Renovations - 9040	331,787	16,728	15,017	1,710	315,060
Woodward Roof Replacement - 9045	252,792	15,962	15,805	158	236,830
Woodward Site Improvements - 9046	1,003,187	0	0	0	1,003,187
<i>Sub-total Woodward</i>	1,587,766	32,690	30,822	1,868	1,555,077
Bainbridge High School					
Bainbridge HS Essential Renovations - 9050	2,095,170	69,601	48,717	20,884	2,025,570
Bainbridge HS Roof Replacement - 9055	443,817	2,263	2,263	0	441,554
<i>Sub-total Bainbridge HS</i>	2,538,987	71,864	50,980	20,884	2,467,124
Commodore Options School					
Commodore Essential Renovations - 9060	993,599	230,002	223,171	6,831	763,596
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
<i>Sub-total Commodore</i>	1,050,263	269,411	262,580	6,831	780,851
Transportation					
Transportation Essential Renovations - 9070	713,945	46,577	46,260	317	667,369
Transportation Roof - 9075	35,559	496	293	204	35,063
<i>Sub-total Transportation</i>	749,504	47,073	46,552	521	702,431
District Office					
District Office Essential Renovations - 9080	118,378	127,856	85,434	42,422	(9,478)
<i>Sub-total District Office</i>	118,378	127,856	85,434	42,422	(9,478)
Districtwide Security					
Districtwide Security - 9090	473,533	6,923	3,061	3,862	466,610
<i>Sub-total Districtwide Security</i>	473,533	6,923	3,061	3,862	466,610
Energy Conservation					
Energy Conservation - 9095	947,026	24,491	16,184	8,307	922,535
<i>Sub-total Energy Conservation</i>	947,026	24,491	16,184	8,307	922,535
Capital Projects Administration - 9100					
Capital Projects Administration - 9100	2,098,997	604,206	584,845	19,361	1,494,791
<i>Sub-total Capital Projects Administration</i>	2,098,997	604,206	584,845	19,361	1,494,791
South Island Sewer	450,000				450,000
= Total	\$ 42,561,137	\$ 28,624,175	\$ 13,494,905	\$ 15,129,270	\$ 13,936,962
Includes \$600,000 from 2006 Bond	600,000	0	0	0	600,000
Total from 2009 Bond Deposits	41,961,137	28,624,175	13,494,905	15,129,270	13,336,962



8489 Madison Avenue NE

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(206) 780-1067

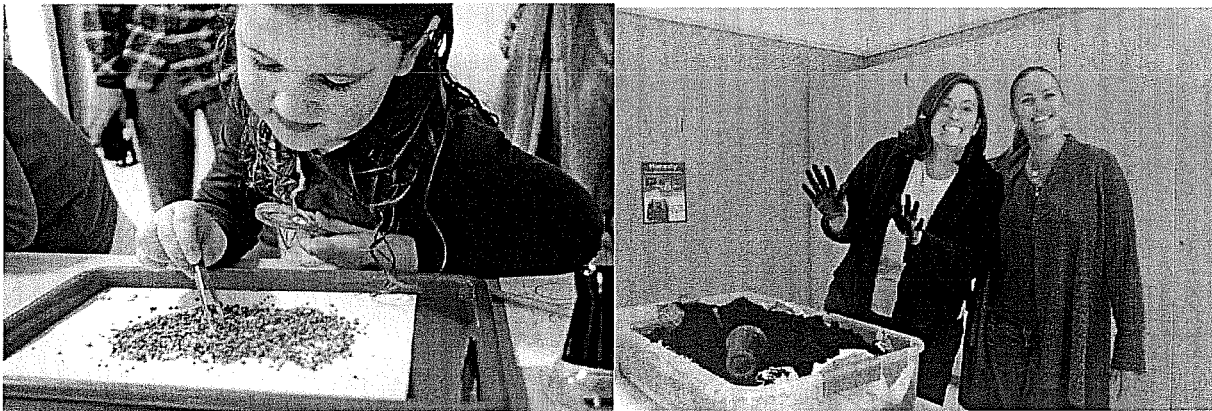
Fax (206) 780-1089

TO: Faith Chapel, Superintendent

FM: Gregory J. Moncada, STEM Coordinator

RE: Update on Science, Technology, Engineering, Math (STEM) Initiative

Date: April 20, 2012



Introduction

At the April 25 Board of Directors Meeting, Greg Moncada will provide an update on the progress-to-date of our STEM initiative.

The STEM Initiative Grant document originally set out 4 major areas of development. More have since been added and each will be addressed in turn:

Strategy 1: Development and Research Time for BISD STEM Teachers.

Status: This strategy has now shifted from providing general opportunities to learn more about STEM (NSTA Seattle Conference, NCCE Seattle Conference, Storming the Sound) to targeted professional development opportunities.

Strategy 2: Identify Professional Development.

Status: Identifying the most appropriate professional development is ongoing and will be determined by the needs of the teachers. STEM professional development goals must take into account the goals set at each school as well as from district curricular goals.

To learn more, teachers were asked to complete a STEM professional development survey and on the basis of the reported needs along with known STEM professional development trends, the STEM initiative will either develop or source appropriate professional development to occur this summer.

Strategy 3: Materials and Equipment.

Status: To date, requests for materials have been minimal though will develop as each school's STEM needs solidify. The BSF STEM Grants offered to teachers at the beginning of the year are being monitored and some are having a significant impact on student enrichment.

Materials needed to support the STEM initiative have been purchased to support Elementary School Activity Nights, such as the STEM Activity at Wilkes Elementary School.

Strategy 4: Outreach Activities with Local Puget Sound Businesses.

Status: This is an ongoing activity. The STEM community on and surrounding Bainbridge Island is rich and continues to be a source of support for the STEM initiative. The challenge is to forge 'levels of partnership' among organizations that are mutual and sustainable.

To do so, schools must first determine how they wish to engage in partnerships such that the STEM coordinator can source, introduce and develop an ongoing line of support.

Strategy 5: STEM Advisory Board.

Status: Formed and meeting regularly at this time. Membership at this time is as follows:

David Marsing, Parent, Chairman

Jeff Vincent, Parent, CEO Laird Norton, Chairman for the State Board of Education

Warren Boeker, Parent

Tim Kinhead, Parent, Board Member Liaison

Enrique Chee, Science Teacher, BHS

Charissa Moore, Science Teacher, BHS

Paul Sullivan, Math Teacher, EHHS and Odyssey

Jason Shut, Science Teacher, Woodward

Amy Evans, Science Teacher, Sakai

Diane Fielding Bedell, ES Lead Science Teacher, Blakely

Strategy 6: Grant Funding

Status: This is a new strategy developed by the STEM Coordinator. This Strategy seeks to link the interests and passions of a teacher's STEM efforts to sources of funding that help realize their plans.

Recent activity included submitting two 3M Corporation Ingenuity Grants. Amy Evans, Grade 6 teacher at Sakai has been awarded a \$10 000 grant for her Mindstorm Robotics. Sean Eaton's grant for a Woodward Television Studio was not awarded though alternative grant sources are now being sought.

The STEM Coordinator is now working with the EHHS and Odyssey faculty to source funds for environmental units presently under consideration as well as to find ways to support the "Big History" pilot now underway at EHHS. Grants from WA STEM and the EPA are being considered.

Strategy 7: Developing Baseline Data that keeps us informed about our STEM goals.

Status: A working draft of the HS Exit Survey and supporting documents will be brought to the meeting. The STEM Coordinator, along with parent volunteer and epidemiologist, Allie Krug, has developed a series of questions grounded in STEM research. These questions will also be adapted for BHS tenth grades students. Plans for extending/adapting the survey to the Middle School are being considered. This data will be layered with achievement data and provided in summary to the Administration in the fall.

Strategy 8: Communicating STEM to our Community.

Status: Ongoing and multi-layered. With the development of the new district website, all STEM news is reported to the community via webpages for parents, teachers and students. Current information is related on the STEMBlog! This blog is updated almost daily and is fed to the Linked-In group Bainbridge Island STEM. A growing blog community has begun and the site receives up to 500 unique hits per month. Highest to date is 750. Other forms of communication are through regular emails to teachers as well as meetings with teachers, faculty members and administrators.

Other STEM Activities Highlights:

Wilkes STEM Activity Night (March 23), Entitled "BIG SCIENCE" was a great success. Parents developed and implemented a series of activities which included calculating the height needed to jump on the moon, making a scale dinosaur footprint, growing roots in clear rooting gel, finding Miocene fossils, and growing a "Hairy Head." The materials that were developed, along with an explanation for how to conduct the event have been created to be used at other Elementary Schools. Next year, each ES community will work with the STEM Coordinator to develop a similar event, and then share them with other elementary schools. More will occur next year and a number of parents at each school have stepped forward to participate.

STEM Summer Camp moves ahead and registration for this event opens this week. Two teams of teachers will provide STEM activities based on the theme of 'Welcome to Moon base' for grades 4/5 and 'Deepspace Terraformers' for grades 6/7. We have an all-star team of teachers:

4/5: Adam Rabinowitz, Markus Kitley, Paul Sullivan, Marc DeArmond

6/7: Amy Evans, Sean Eaton, Richard Moore and Barry Hoonan

LASER. The STEM Coordinator has been asked to participate in the WA State LASER (Leadership and Assistance for Science Education Reform) for the Olympic school districts. This group will plan the STEM agenda for this region and work together to develop grants to fund STEM professional development, Puget Sound partnerships and teacher-teacher collaboration. The Olympic LASER team will lead the West Sound STEM Network.

West Sound STEM Network. The STEM Coordinator was asked to help identify how to develop this network by officials at the OESD 114. The first meeting of this group occurred on April 18th.

The STEM Coordinator will be collaborating with Science Trainer Lori McCallahan from North Kitsap to develop Next Generations Science Standards activities for elementary teachers. Existing engineering kits will be adapted for our ES activity nights and for demonstrating to teachers how to create Next Generation experiences for our students.

BOARD OF DIRECTORS

Mary Curtis
Patty Fielding
Timothy Kinkad
Mike Spence



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

April 20, 2012

TO: Board of Directors
FR: Faith A. Chapel, Superintendent
RE: District Budget Update

State Budget:

The legislature finally reached agreement on the state supplemental budget on April 11th, at the conclusion of a special session. There was good news for Washington school districts: the final budget included no additional reductions in funding for K-12 education. Higher education budgets were also spared.

Unfortunately, the budget failed to provide adequate levels of funding to address several new state mandates including curriculum alignment to new "Common Core" standards adopted by our state and implementation of new evaluation processes for teachers and principals. School districts must continue to rely on local revenues to support these and other state-mandated changes.

District Budget:

An updated copy of the district's budget planning document is attached. It reflects several changes that have reduced the projected budget gap:

1. **Local levy calculations:** We have just received updated local levy calculations from the state. We had originally estimated a reduction of \$200,000 in local levy collections; however, the new data shows that local Program and Operations Levy will be **\$100,000** lower than the current year.
2. **Bainbridge Schools Foundation:** This past Monday, the foundation board agreed to make an initial pledge of \$790,000 for 2012-13, including **\$500,000** for staffing. The foundation hopes that fundraising efforts this spring will allow it to increase its pledge. The BSF goal is to raise a total of \$1 million for the district – an amount that would match its total gifts to BISD this year.
3. **Staffing reductions:** The number of staff positions that must be reduced to align with lower enrollment and transportation ridership has been further refined. The District Budget Advisory Committee (DBAC) met on April 10th and discussed both enrollment-related staffing reductions and additional cuts that would be needed to address budget shortfalls.

A copy of the 2-page DBAC staffing review is attached. The first page lists the staffing reductions that are related to lower enrollment.

- Enrollment –related staffing changes are expected to total **\$775,000**. The district will need fewer classroom teachers, special education staff, elementary specialists, and transportation staff due to lower enrollment

The second page provides a draft of additional budget cuts that are being considered. The chart shows how two subgroups within DBAC initially prioritized those additional cuts.

- Additional reductions that are being considered range from a total of **\$328,000 to \$557,000**. Many of these positions or programs have been previously considered for reduction, but additional donations from the Bainbridge Schools Foundation or higher-than-anticipated revenue from grants or other sources has allowed the district to retain them.

The District Budget Advisory Committee (DBAC) will be meeting on Tuesday, April 24, to continue its discussion of strategies to address the projected shortfall in the 2012-13 operating budget. Information from that meeting will be shared with the Board at its meeting on Wednesday, April 25.

Bainbridge Island School District
2012-13 General Fund - Projected Budget Gap
Updated Draft: April 20, 2012

Changes from 2011-12 General Fund budget to 2012-13 budgets include the following:

REDUCTION IN REVENUES & INCREASED COSTS: **2012-13**

Possible non-recurring 2011-12 revenue items:

- Bainbridge Schools Foundation (BSF)
 - 2011-12 Staffing
- Subtotal **\$650,000**

State/federal budget reductions for 2012-13

- State funding for special education (enrollment related) \$ 188,000
 - Federal funding for Title I \$ 10,000
- Subtotal **\$ 198,000**

Salary and benefit adjustments

- Pension cost increases
 - Experience step increases
 - Insurance cost increases
 - L&I, Unemployment increases
- Subtotal **\$ 65,000**

Other adjustments:

- Utilities, Water & Sewer \$ 25,000
 - Implementation & training for new math curriculum and teacher evaluation pilot \$200,000
 - Local levy changes \$100,000
 - Enrollment projection (-@100 students) \$520,000
- Subtotal **\$845,000**

Subtotal of Reduced Revenues & Increased Costs	(\$1,758,000)
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REVENUE AND INITIAL STAFFING ADJUSTMENTS

Revenue adjustment

- Fund balance available to be applied to 2012-13 \$250,000
 - Bainbridge Schools Foundation initial pledge for 2012-13 \$500,000
 - New cell tower installation \$ 9,000
- Subtotal **\$759,000**

Staffing adjustment to align with enrollment

- Reduce certificated staffing to align with enrollment \$680,000
 - Reduce classified staffing (spec.ed) to align with enrollment \$ 45,000
 - Reduce transportation staffing to align with reduced ridership \$ 50,000
- Subtotal **\$775,000**

Subtotal of Revenue & Staffing Adjustments	(\$ 1,534,000)
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PROJECTED BUDGET GAP 2012-13	(\$ 224,000)
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Bainbridge Island School District
District Budget Advisory Committee

2012 – 2013 General Fund Budget Adjustment Review
April 20, 2012

Strategies for Budget Enhancement or Reduction	Value
<p><u>Staffing Reductions to Align with Enrollment</u></p> <p>Notes:</p> <ul style="list-style-type: none"> • Much of the funding received by school districts is driven by the number of students who are enrolled or who access or qualify for specific services such as school transportation or special education. • The changes proposed below are the result of lower enrollment or a reduction in the number of students who access/qualify for services. 	
Classroom teaching positions (@ 4.4 FTE)	\$374,000
K-6 Specialists – reduce staffing to align with fewer class sections (@ 1.5 – 1.8 FTE of PE music, art, library in Gr. K-6. Note: Secondary elective courses and staffing are reduced through the course registration process. If fewer students sign up for an elective course, fewer sections are offered. Those secondary reductions are included in the 4.4 FTE referenced above under “Classroom teaching positions.”)	\$127,000
Gr. 9-12 Athletics/Counseling –Eliminate Athletic Director Position .6 FTE	\$60,000
Special Education – alignment to enrollment (@ 1.4 Certificated FTE) (@ 9 hr. Classified)	\$119,000 \$45,000
Transportation – align staffing with reduced ridership	\$50,000
SUBTOTAL	775,000

Strategies for Budget Enhancement or Reduction				Value
Reduction of Programs or Services – (Most were previously considered but not implemented) Notes:				
<ul style="list-style-type: none"> Proposed reductions are not directly related to enrollment 				
Elimination of Custodial Position - 1.0 FTE	1	Group A Prioritization for reduction*	Group B Prioritization for reduction*	\$50,000
Reduce classified staffing K-12 (office, paraeducator, etc.) – 18-22 hours	2		2	\$90,000 – \$100,000
Reduce or eliminate Librarians Gr. 5-12 – reductions from 1.5 to 3.0 FTE (would need to backfill with some add'l paraeducator time)	6 (Reduce – not eliminate)		5 (Reduce – not eliminate)	\$105,000 - \$240,000
Eliminate Gr. 5-6 Band or move outside school day	5 (move outside day – not eliminate)		4	\$34,000 - \$68,000
Eliminate Gr. 7-8 Athletic Programs or increase fees (e.g. \$50/st. @ \$10,000 savings)	3		3	\$10,000 - \$60,000
Gr. 5-8 Administrative/TOSA – elimination of .5 TOSA in Gr. 5-6, split WMS Assoc. Principal between WMS and Sakai	4		?	\$39,000
SUBTOTAL				\$328,000 – \$557,000

*Numbers indicate the order in which positions should be reduced (#1 = first to be reduced).

BOARD OF DIRECTORS
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SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110-2999 * (206) 842-4714 * Fax: (206) 842-2928

RESOLUTION 03-11-12

WHEREAS, the School Board of Directors for the Bainbridge Island School District No. 303, Kitsap County, Washington, has concluded the funds available for the 2012-2013 school year will be insufficient to maintain the same staffing levels, programs, and services as provided for the 2011-2012 fiscal year, and therefore the district must reduce specific staff, programs, and services to align expenditures with revenue for the 2012-2013 school year; and

WHEREAS, the School Board of Directors has reviewed the revenue implications for 2012-2013, relative to reductions in state funding and an anticipated decrease in enrollment and would concur with the Superintendent's proposal to make those staff, program and service adjustments necessary to align expenditures in 2012-2013 with forecast revenue; and

WHEREAS, the negotiated labor agreements between the District and respective employees, as represented by the Bainbridge Island Educational Support Personnel Association (BIESPA) and/or the Bainbridge Island Education Association (BIEA), provide for the layoff of personnel for reasons of fiscal emergency, which provisions may here apply;

NOW, THEREFORE, BE IT RESOLVED on this 25th day of April 2012, the School Board of Directors hereby finds that, due to insufficient funding and fiscal emergency, just and sufficient cause exists for the reduction of programs, services, and staffing as necessary to align 2012-2013 budget expenditures with projected revenues.

FURTHER: Should staff attrition be insufficient to accommodate reductions in personnel, the Secretary to the School Board of Directors is hereby directed to give notice to each affected employee as required by law and consistent with the terms of the respective negotiated labor agreements.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors

BOARD OF DIRECTORS
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SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110-2999 * (206) 842-4714 * Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent Date: April 19, 2012
From: Peggy Paige, Director of Business Services
RE: Monthly Financial Reports – March

Attached are the financial reports for the month ending March 31, 2012

1. General Fund
 - a. Analysis
 - b. Cash Flow
2. Summary of Fund Balances
 - a. Budget Status Reports

Analysis of General Fund

Revenue

Total General Fund revenues to March 31 were \$21 million, which is 3% less than for the same period last year but in line with the expected average. Tax collections are up compared to last year. Collections to date do indicate a slight increase in payments on delinquent taxes when compared to last year. Local revenues are above the average, primarily in the areas of tuition and rental revenues. State revenues for Basic Ed and Special Ed are consistent with state funding expectations and the decline in enrollment. Transportation revenues are above budget estimates. As a percentage of budget, Federal Revenues are currently above the expected average since grant reimbursement claims have been filed earlier this year. The receipt of Ed Jobs funds are reflected in the Federal Revenues received last year.

Expenditure

Expenditures for the year to March 31 total \$20.1 million, which is 1.3% lower than for the same period last year. Total year-to-date expenditures are below the average.

Total expense for Regular (Basic) Education continues to run below the expected average. Principal reflects the reimbursement by Capital Projects for bond related expense (portion of administrator's salary). Tech Levy purchases have pushed Learning Resources higher than last year but it is still below the expected average since budget adjustments were made in anticipation of these purchases. Counseling is above the average due to the charging of the student portion of our data processing services directly to this area this year. Extracurricular expense is above the average and is currently expected to exceed budget estimates.

Total special education costs are down 1.2% compared to last year and remain below the 3-year average. Costs are being well contained in this category.

Compensatory education is as expected per the annual budget and the delay in payment of the teacher certification bonus. The bonus is expected to be paid in August after we receive funding. Also, this year only the portion of a remediation program directly funded by grant revenues will be expensed to this category with the balance of the program costs being charged to Basic Education.

Other Instruction reflects expenditures for grant funded staff development activities (Math/Science). Many of these activities may occur late in the fiscal year (June or August).

Total Support Services is below last year at this time and the average. Transportation/Motor Pool expenditures are above prior year but below the expected average. Salaries are in line with budget estimates while fuel expenditures still indicate possible savings at this time. Operation, Buildings is above the average but this is primarily related to extra-time that is reimbursed with rental fees. Current trends indicate being below budget in Utilities this year. Food costs were up compared to last year but Food Service is expected to stay within budget estimates. The transfer in March to reimburse Capital Projects expense has brought Maintenance/Grounds in line with the average. Information Services and Central Office are lower than last March and the average. Information Services reflects only the fiscal portion of our data processing fees since the balance of the expense is being charged directly to counseling. Central Office currently indicates reduced expense for legal fees, election costs and postage.

Cash Flow

Net cash outflow during March was \$101,712. As of March 31, 2012, the closing cash balance in the general fund was \$2,960,448. Projected cash balance is \$2.3 million at fiscal year end.

GENERAL FUND
Summary of Revenues & Expenses
March 31, 2012

	Mar-12 Actual YTD \$	% Incr/Decr prior year	Mar-11 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
Revenues - By Revenue Source						
Local Taxes	4,696,344	11.2%	4,223,890	8,805,711	53.3%	50.4%
Local Nontax	2,283,360	-4.7%	2,395,040	3,165,400	72.1%	69.5%
State, General Purpose						
Basic Education	11,207,050	3.4%	11,053,699	18,875,000	59.4%	61.2%
Special Education	226,528	-4.1%	236,327	400,000	56.6%	59.4%
State, Special Purpose						
Special Education	1,380,435	-12.1%	1,569,692	2,830,000	48.8%	56.4%
Transportation	496,235	2.8%	482,775	815,000	60.9%	60.0%
Other	179,255	-25.0%	238,911	521,855	34.3%	64.5%
Federal, Special Purpose	578,468	-61.4%	1,498,309	1,133,513	51.0%	39.9%
TOTAL	21,047,675	-3.0%	21,698,643	36,546,479	57.6%	57.9%
	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
Expenses - By program code						
Regular Instruction*						
Teaching	9,094,934	-0.2%	9,112,852	16,179,751	56.2%	58.0%
Principal	1,207,743	-3.4%	1,249,766	2,220,989	54.4%	57.6%
Guidance/Counseling	571,004	-0.8%	575,572	1,008,214	56.6%	53.7%
Learning Resources	399,518	3.5%	385,865	754,387	53.0%	56.9%
Extracurricular	523,095	4.8%	499,072	734,214	71.2%	63.5%
Other	510,656	3.3%	494,316	1,190,473	42.9%	60.0%
Total Regular (Basic) Ed.	12,306,950	-0.1%	12,317,443	22,088,028	55.7%	57.9%
Special Education						
Teaching	2,200,402	-1.0%	2,222,987	3,889,103	56.6%	57.6%
Other	849,692	-1.8%	865,315	1,523,862	55.8%	58.6%
Total Special Ed.	3,050,094	-1.2%	3,088,302	5,412,965	56.3%	57.9%
Vocational Education	516,223	1.8%	507,281	887,082	58.2%	59.0%
Compensatory Education	172,072	-42.2%	297,542	490,644	35.1%	61.3%
Other Instruction	18,948	-5.2%	19,992	96,544	19.6%	49.4%
Support Services						
Transportation/Motor Pool	876,740	2.7%	853,380	1,506,505	58.2%	59.1%
Operation Buildings	808,029	0.6%	803,206	1,372,524	58.9%	57.4%
Utilities	724,814	-7.6%	784,190	1,500,000	48.3%	61.3%
Food Services	567,440	5.4%	538,462	999,015	56.8%	58.8%
Maint/Grounds	489,355	-5.9%	519,837	819,086	59.7%	60.8%
Information Services	364,967	-10.6%	408,282	655,994	55.6%	64.2%
Central Office	685,127	-7.2%	738,228	1,375,034	49.8%	59.1%
Other	310,113	5.4%	294,133	352,478	88.0%	87.5%
Total Support Services	4,826,585	-2.3%	4,939,717	8,580,636	56.2%	60.8%
TOTAL	20,890,872	-1.3%	21,170,277	37,555,899	55.6%	58.5%
Excess (Deficiency) of Revenues over Expenditures	156,803		528,366	(1,009,420)		

GENERAL FUND CASH FLOW FORECAST 2011-12

March 2012

	Actual March	Projected April	Projected May	Projected June	Projected July	Projected August	Budget 2011-12
OPENING CASH BALANCE							
Imprest	6,800.00						
Cash on hand	128,260.92						
Cash on deposit	1,359,824.61						
Warrants outstanding	(1,162,591.79)						
Investments	2,729,866.19						
<i>Total opening cash balance</i>	<i>3,062,159.93</i>	<i>2,960,447.88</i>	<i>4,858,605.27</i>	<i>4,529,458.60</i>	<i>3,106,208.73</i>	<i>2,476,706.80</i>	
Cash Inflows							
Local taxes	327,167.55	2,761,578.55	1,252,716.48	67,190.76	34,610.77	46,258.18	8,805,711.00
Local Support nontax	340,185.45	203,179.13	219,506.45	171,336.01	153,029.67	145,004.11	3,165,400.00
State, general purpose	1,727,639.43	1,728,386.59	1,058,157.66	1,100,940.88	1,935,282.85	1,927,286.86	19,275,000.00
State, special purpose	302,531.64	246,522.92	216,669.03	271,137.45	392,899.87	488,337.62	3,916,855.00
Federal, general purpose	1,768.06	-	-	-	-	-	
Federal, special purpose	104,125.50	85,979.21	80,505.84	90,692.38	89,272.14	162,577.71	1,133,513.00
Other Financing Sources	23,032.16	20,000.00	20,000.00			85,000.00	250,000.00
Incr/(Decr) from accruals		20,000.00					
<i>Total cash inflows</i>	<i>2,826,449.79</i>	<i>5,045,646.41</i>	<i>2,847,555.46</i>	<i>1,701,297.48</i>	<i>2,605,095.31</i>	<i>2,854,464.49</i>	<i>36,546,479.00</i>
Cash Outflows							
Regular Instruction	(1,744,816.41)	(1,819,127.80)	(1,814,421.92)	(1,926,482.43)	(1,866,484.99)	(1,704,097.14)	22,088,028.00
Special Education Instruction	(459,473.05)	(449,257.62)	(465,224.89)	(457,656.84)	(453,460.81)	(444,992.83)	5,412,965.00
Vocational Education Instruction	(76,000.08)	(73,528.54)	(69,154.61)	(69,115.74)	(89,260.85)	(60,641.92)	887,082.00
Compensatory Education Instruction	(30,933.34)	(33,496.00)	(33,418.99)	(37,784.85)	(41,873.58)	(176,251.68)	490,644.00
Other Instructional Programs	(831.71)	(6,906.66)	(7,078.15)	(7,276.63)	(17,755.18)	(4,571.28)	96,544.00
Support services	(616,131.67)	(765,172.40)	(787,403.57)	(626,230.86)	(765,761.81)	(599,979.02)	8,580,636.00
Incr/(Decr) from accruals	24.42						
<i>Total cash outflows</i>	<i>(2,928,161.84)</i>	<i>(3,147,489.02)</i>	<i>(3,176,702.13)</i>	<i>(3,124,547.36)</i>	<i>(3,234,597.23)</i>	<i>(2,990,533.87)</i>	<i>37,555,899.00</i>
Net change in cash balance	(101,712.05)	1,898,157.39	(329,146.67)	(1,423,249.87)	(629,501.93)	(136,069.38)	(1,009,420.00)
CLOSING CASH BALANCE	2,960,447.88	4,858,605.27	4,529,458.60	3,106,208.73	2,476,706.80	2,340,637.42	
Composition of closing cash balance							
Imprest	6,800.00						
Cash on hand	197,583.02						
Cash on deposit	1,347,695.92						
Warrants outstanding	(1,123,474.40)						
Investments	2,531,843.34						
<i>Total closing cash balance</i>	<i>2,960,447.88</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	

GENERAL FUND CASH FLOW FORECAST 2011-12

March 2012

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	6,752.71	51,168.43	153,828.93	336,371.89	109,747.12	59,772.85	80,058.95
Cash on deposit	1,276,033.85	1,644,835.88	1,449,206.94	3,833,311.36	2,378,934.53	1,858,935.07	1,265,982.31
Warrants outstanding	(996,705.23)	(988,215.08)	(1,260,065.01)	(1,101,813.81)	(1,070,907.66)	(846,356.01)	(1,048,930.08)
Investments	2,600,959.53	2,602,982.34	2,405,494.94	1,471,550.61	3,273,267.30	3,275,137.11	3,276,978.67
<i>Total opening cash balance</i>	<i>2,893,840.86</i>	<i>3,317,571.57</i>	<i>2,755,265.80</i>	<i>4,546,220.05</i>	<i>4,697,841.29</i>	<i>4,354,289.02</i>	<i>3,580,889.85</i>
Cash Inflows							
Local taxes	62,700.93	153,986.62	2,730,509.57	1,165,408.65	36,609.11	88,514.78	194,147.46
Local Support nontax	44,902.13	582,509.80	164,461.90	691,843.40	151,646.12	129,143.07	223,570.56
State, general purpose	1,951,909.01	1,734,190.73	1,734,201.61	1,059,786.76	1,734,196.51	1,710,070.84	1,733,492.53
State, special purpose	499,512.34	310,727.51	310,812.30	198,596.47	349,373.77	189,497.49	304,693.19
Federal, general purpose	-	-	-	-	-	-	-
Federal, special purpose	301,371.50	(32,054.46)	132,816.28	86,146.79	104,064.89	90,999.90	90,601.47
Other Financing Sources	78,114.74	-	-	-	66,660.02	-	-
Incr/(Decr) from accruals	84,623.65	70,074.68	-	-	-	-	-
<i>Total cash inflows</i>	<i>3,023,134.30</i>	<i>2,819,434.88</i>	<i>5,072,801.66</i>	<i>3,201,782.07</i>	<i>2,442,550.42</i>	<i>2,208,226.08</i>	<i>2,546,505.21</i>
Cash Outflows							
Regular Instruction	(1,665,126.83)	(1,779,529.19)	(1,769,126.79)	(1,769,217.52)	(1,714,777.97)	(1,762,379.93)	(1,765,040.04)
Special Education Instruction	(414,850.90)	(406,087.11)	(422,471.71)	(438,396.76)	(444,589.55)	(431,025.10)	(448,050.37)
Vocational Education Instruction	(61,381.30)	(71,558.16)	(71,452.68)	(75,023.99)	(71,514.44)	(71,152.56)	(79,520.91)
Compensatory Education Instruction	(24,278.76)	(19,895.73)	(26,240.25)	(26,404.74)	(22,942.60)	(21,385.23)	(26,333.10)
Other Instructional Programs	(2,837.96)	(1,142.45)	(2,086.10)	(4,634.87)	(2,763.81)	(4,518.83)	(2,970.26)
Support services	(487,980.27)	(555,465.57)	(954,506.32)	(736,482.95)	(529,514.32)	(691,163.60)	(743,320.45)
Incr/(Decr) from accruals	57,052.43	(548,062.44)	(35,963.56)	-	-	-	-
<i>Total cash outflows</i>	<i>(2,599,403.59)</i>	<i>(3,381,740.65)</i>	<i>(3,281,847.41)</i>	<i>(3,050,160.83)</i>	<i>(2,786,102.69)</i>	<i>(2,981,625.25)</i>	<i>(3,065,235.13)</i>
Net change in cash balance	423,730.71	(562,305.77)	1,790,954.25	151,621.24	(343,552.27)	(773,399.17)	(518,729.92)
CLOSING CASH BALANCE	3,317,571.57	2,755,265.80	4,546,220.05	4,697,841.29	4,354,289.02	3,580,889.85	3,062,159.93
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	51,168.43	153,828.93	336,371.89	109,747.12	59,772.85	80,058.95	128,260.92
Cash on deposit	1,644,835.88	1,449,206.94	3,833,311.36	2,378,934.53	1,858,935.07	1,265,982.31	1,359,824.61
Warrants outstanding	(988,215.08)	(1,260,065.01)	(1,101,813.81)	(1,070,907.66)	(846,356.01)	(1,048,930.08)	(1,162,591.79)
Investments	2,602,982.34	2,405,494.94	1,471,550.61	3,273,267.30	3,275,137.11	3,276,978.67	2,729,866.19
<i>Total closing cash balance</i>	<i>3,317,571.57</i>	<i>2,755,265.80</i>	<i>4,546,220.05</i>	<i>4,697,841.29</i>	<i>4,354,289.02</i>	<i>3,580,889.85</i>	<i>3,062,159.93</i>

SUMMARY OF FUND BALANCES

31-Mar-12

Mar-12	2011-12
YTD Actual	Annual Budget

General Fund

Opening fund balance		
Reserved for Inventory	185,600.00	210,000.00
Restricted for Carryover	71,200.00	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,125,000.00	700,000.00
Unassigned	435,137.77	600,000.00
Total opening fund balance	<u>2,916,937.77</u>	<u>2,610,000.00</u>
Revenue	21,047,675.43	36,546,479.00
Expenditure	<u>(20,890,872.22)</u>	<u>(37,555,899.00)</u>
Excess (Deficiency) of Revenues over Expenditures	156,803.21	(1,009,420.00)
Reserved for Inventory	185,600.00	210,000.00
Restricted for Carryover	71,200.00	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,125,000.00	290,580.00
Unassigned	591,940.98	-
Total closing fund balance	<u><u>3,073,740.98</u></u>	<u><u>1,600,580.00</u></u>

Capital Projects Fund

Opening fund balance	33,990,292.35	34,400,000.00
Revenue	647,150.85	1,325,255.00
Expenditure	<u>(7,684,607.71)</u>	<u>(26,758,930.00)</u>
Reserve of bond proceeds	24,077,990.68	5,783,085.00
Reserve of levy proceeds	873,113.65	183,240.00
Unreserved Fund Balance	<u>2,001,731.16</u>	<u>3,000,000.00</u>
Closing fund balance	<u><u>26,952,835.49</u></u>	<u><u>8,966,325.00</u></u>

Debt Service Fund

Opening fund balance	1,558,982.18	1,540,000.00
Revenue	3,836,350.72	7,795,844.00
Expenditure		
Principal	(1,110,000.00)	(2,390,000.00)
Interest	(2,162,206.88)	(5,052,500.00)
Other	<u>-</u>	<u>(5,000.00)</u>
Closing fund balance	<u><u>2,123,126.02</u></u>	<u><u>1,888,344.00</u></u>

ASB Fund

Opening fund balance	307,971.54	352,000.00
Revenue	323,351.44	669,600.00
Expenditure	<u>(250,936.85)</u>	<u>(839,351.00)</u>
Closing fund balance	<u><u>380,386.13</u></u>	<u><u>182,249.00</u></u>

Transportation Vehicle Fund

Opening fund balance	90,502.81	90,700.00
Revenue		
Depreciation	180,692.21	83,000.00
Investment Earnings	1,035.50	2,000.00
Grant Revenue	-	-
Sale of Equipment		
Expenditure	<u>(1,900.00)</u>	<u>(98,800.00)</u>
Closing fund balance	<u><u>270,330.52</u></u>	<u><u>76,900.00</u></u>

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES/OTHER FIN. SOURCES</u>						
00 LOCAL TAXES	8,805,711	327,167.55	4,696,343.74		4,109,367.26	53.33
00 LOCAL SUPPORT NONTAX	3,165,400	340,185.45	2,283,360.30		882,039.70	72.13
00 STATE, GENERAL PURPOSE	19,275,000	1,727,639.43	11,433,578.41		7,841,421.59	59.32
00 State, Special Purpose	3,916,855	302,531.64	1,966,232.37		1,950,622.63	50.20
00 FEDERAL, GENERAL PURPOSE	0	1,768.06	1,768.06		1,768.06-	0.00
00 FEDERAL, SPECIAL PURPOSE	1,133,513	104,125.50	576,700.37		556,812.63	50.88
00 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
00 REV FR OTH AGENCY * ASSOC	0	.00	.00		.00	0.00
00 OTHER FINANCING SOURCES	250,000	23,032.16	89,692.18		160,307.82	35.88
<u>Total REVENUES/OTHER FIN. SOURCES</u>	36,546,479	2,826,449.79	21,047,675.43		15,498,803.57	57.59
<u>EXPENDITURES</u>						
Regular Instruction	22,082,349	1,744,816.41	12,306,950.38	8,138,591.36	1,636,807.26	92.59
Federal Stimulus	0	.00	.00	0.00	.00	0.00
Special Ed Instruction	5,413,215	459,473.05	3,050,093.65	2,100,479.87	262,641.48	95.15
Voc. Ed Instruction	887,082	76,000.08	516,222.82	330,403.17	40,456.01	95.44
Skills Center Instruction	0	.00	.00	0.00	.00	0.00
+60 Compensatory Ed Instruct.	490,644	30,933.34	172,072.46	104,607.67	213,963.87	56.39
Other Instructional Pgms	96,544	831.71	18,948.03	11,137.68	66,458.29	31.16
Community Services	30,000	.00	.00	0.00	30,000.00	0.00
Support Services	8,556,065	616,131.67	4,826,584.88	3,119,753.21	609,726.91	92.87
<u>Total EXPENDITURES</u>	37,555,899	2,928,186.26	20,890,872.22	13,804,972.96	2,860,053.82	92.38
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,009,420-	101,736.47-	156,803.21		1,166,223.21	115.53-
<u>TOTAL BEGINNING FUND BALANCE</u>	2,610,000		2,916,937.77			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	1,600,580		3,073,740.98			
<u>(E+F + OR - G)</u>	.					

<u>ENDING FUND BALANCE ACCOUNTS:</u>		
L 810 Reserved For Other Items	0	.00
L 815 Resr Unequalized Dedu Rev	0	.00
L 821 Restricted for Carryover	0	71,200.00
L 830 Restricted For Debt Serv	0	.00
L 835 Restricted for Arb Rebate	0	.00
L 840 RESERVE FOR INVENTORY	210,000	185,600.00
L 845 Restricted for Self Insur	0	.00
L 850 Restrict Uninsured Risks	0	.00
L 870 Committed to Oth Purposes	0	.00
L 872 Comm to Min Fnd Bal	1,100,000	1,100,000.00
L 875 Assigned to Contingencies	0	.00
L 884 Assign to Oth Cap Proj	0	.00
L 888 Assigned to Other Purpose	290,580	1,125,000.00
L 890 UNRESERVED FUND BALANCE	0	591,940.98
 <u>TOTAL</u>	 1,600,580	 3,073,740.98

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

or the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2012

	ANNUAL	ACTUAL	ACTUAL			
REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 Local Taxes	1,125,255	48,254.13	501,445.89		623,809.11	44.56
00 Local Support Nontax	200,000	20,464.25	145,704.96		54,295.04	72.85
00 State, General Purpose	0	.00	.00		.00	0.00
00 State, Special Purpose	0	.00	.00		.00	0.00
00 Federal, General Purpose	0	.00	.00		.00	0.00
00 Federal, Special Purpose	0	.00	.00		.00	0.00
00 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
00 Other Agencies & Assoc.	0	.00	.00		.00	0.00
00 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,325,255	68,718.38	647,150.85		678,104.15	48.83
<u>EXPENDITURES</u>						
Sites	974,000	.00	199,868.91	613,012.02	161,119.07	83.46
Buildings	22,296,825	1,423,074.84	7,183,071.02	17,437,530.54	2,323,776.56-	110.42
Equipment	3,238,105	13,155.14	213,537.48	32,606.44	2,991,961.08	7.60
Energy	0	.00	.00	0.00	.00	0.00
Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	26,508,930	1,436,229.98	7,596,477.41	18,083,149.00	829,303.59	96.87
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	250,000	23,032.16	88,130.30			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	25,433,675-	1,390,543.76-	7,037,456.86-		18,396,218.14	72.33-
<u>TOTAL BEGINNING FUND BALANCE</u>	34,400,000		33,990,292.35			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	8,966,325		26,952,835.49			
<u>(E+F + OR - G)</u>						

ENDING FUND BALANCE ACCOUNTS:

L 810 Restricted For Other Item	0	.00
L 830 Restricted For Debt Serv	0	.00
L 835 Restricted Arb Rebate	0	.00
L 850 Restrict Uninsured Risks	0	.00
L 861 Reserve Of Bond Proceeds	5,783,085	24,077,990.68
L 862 Reserve Of Levy Proceeds	183,240	873,113.65
L 863 Restrict fr State Proceed	0	.00
L 864 Restrict from Fed Proceed	0	.00
L 865 Restrict fr Oth Proceeds	0	.00
L 866 Restricted Impact Fees	0	.00
L 867 Restrictd Mitigation Fees	0	.00
L 869 Restrict UnDistib Proceed	0	.00
L 870 Restrict to Oth Purposes	0	.00
L 889 Assigned to Fund Purposes	3,000,000	2,001,731.16
L 890 Unrsrvd Undsgntd Fnd Bal	0	.00
<u>TOTAL</u>	8,966,325	26,952,835.49

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

for the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES/OTHER FIN. SOURCES</u>						
00 Local Taxes	6,677,044	263,175.63	3,329,730.15		3,347,313.85	49.87
00 Local Support Nontax	20,000	705.27	4,136.13		15,863.87	20.68
00 State, General Purpose	0	.00	.00		.00	0.00
00 Federal, General Purpose	1,000,000	.00	500,584.44		499,415.56	50.06
00 Other Financing Sources	98,800	.00	1,900.00		96,900.00	1.92
<u>Total REVENUES/OTHER FIN. SOURCES</u>	7,795,844	263,880.90	3,836,350.72		3,959,493.28	49.21
<u>EXPENDITURES</u>						
Matured Bond Expenditures	2,390,000	.00	1,110,000.00	0.00	1,280,000.00	46.44
Interest On Bonds	5,052,500	.00	2,162,206.88	0.00	2,890,293.12	42.79
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	7,447,500	.00	3,272,206.88	0.00	4,175,293.12	43.94
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	348,344	263,880.90	564,143.84		215,799.84	61.95
<u>TOTAL BEGINNING FUND BALANCE</u>	1,540,000		1,558,982.18			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	1,888,344		2,123,126.02			
<u>(E+F + OR - G)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
810 Restricted For Other Itms	0		.00			
835 Restricted Arb Rebate	0		.00			
870 Committed to Oth Purposes	0		.00			
889 Assigned to Fund Purposes	1,888,344		2,123,126.02			
890 UNRESERVED FUND BALANCE	0		.00			
<u>TOTAL</u>	1,888,344		2,123,126.02			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

or the

BAINBRIDGE ISLAND SD #303

School District for the Month of

March

,

2012

	ANNUAL	ACTUAL	ACTUAL			
REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 General Student Body	164,100	3,955.27	82,292.75		81,807.25	50.15
00 Athletics	94,000	5,796.80	61,363.74		32,636.26	65.28
00 Classes	27,800	875.75	3,585.01		24,214.99	12.90
00 Clubs	307,700	2,388.12	156,792.94		150,907.06	50.96
00 Private Moneys	76,000	2,670.00	19,317.00		56,683.00	25.42
Total REVENUES	669,600	15,685.94	323,351.44		346,248.56	48.29
EXPENDITURES						
00 General Student Body	191,200	3,465.92	21,738.97	1,403.38	168,057.65	12.10
00 Athletics	137,600	25,359.59	77,412.59	710.83	59,476.58	56.78
00 Classes	26,300	.00	1,100.00	0.00	25,200.00	4.18
00 Clubs	351,650	19,541.04	142,745.29	34,748.39	174,156.32	50.47
00 Private Moneys	132,601	60.00	7,940.00	0.00	124,661.00	5.99
Total EXPENDITURES	839,351	48,426.55	250,936.85	36,862.60	551,551.55	34.29
EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES (A-B)	169,751-	32,740.61-	72,414.59		242,165.59	142.66-
TOTAL BEGINNING FUND BALANCE	352,000		307,971.54			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	182,249		380,386.13			
C+D + OR - E)						
ENDING FUND BALANCE ACCOUNTS:						
L 810 Restricted for Oth Items	0		.00			
L 840 Nonspend Fnd Bal Invent	0		.00			
L 850 Restricted Uninsured Risk	0		.00			
L 870 Committed to Oth Purposes	0		.00			
L 889 Assigned to Fund Purposes	182,249		380,386.13			
L 890 UNRESERVED FUND BALANCE	0		.00			
TOTAL	182,249		380,386.13			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
 Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

or the BAINBRIDGE ISLAND SD #303 School District for the Month of March, 2012

<u>REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
00 Local Taxes	0	.00	.00		.00	0.00
00 Local Nontax	2,000	197.01	1,035.50		964.50	51.78
00 State, General Purpose	0	.00	.00		.00	0.00
00 State, Special Purpose	83,000	.00	180,692.21		97,692.21-	217.70
00 Federal, General Purpose	0	.00	.00		.00	0.00
00 Other Agencies & Assoc	0	.00	.00		.00	0.00
00 Other Financing Sources	0	.00	.00		.00	0.00
<u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	85,000	197.01	181,727.71		96,727.71-	213.80
<u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00	0.00	.00	0.00
<u>Total REV./OTHER FIN. SOURCES</u>	85,000	197.01	181,727.71	0.00	96,727.71-	213.80
<u>EXPENDITURES</u>						
pe 30 Equipment	0	.00	.00	0.00	.00	0.00
pe 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
pe 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	98,800	.00	1,900.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	13,800-	197.01	179,827.71		193,627.71	< 1000-
<u>TOTAL BEGINNING FUND BALANCE</u>	90,700		90,502.81			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	76,900		270,330.52			
<u>(G+H + OR - I)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
L 810 Restricted for Oth Items	0		.00			
L 830 Restrict For Debt Service	0		.00			
L 835 Restricted Arb Rebate	0		.00			
L 850 Restrict Uninsured Risks	0		.00			
L 870 Committed to Oth Purposes	0		.00			
L 889 Assigned to Fund Purposes	76,900		270,330.52			
L 890 UNRESERVED FUND BALANCE	0		.00			
<u>TOTAL</u>	76,900		270,330.52			

BOARD OF DIRECTORS

Mary Curtis
Patty Fielding
Tim Kinkad
Mike Spence



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

RESOLUTION 04-11-12

WHEREAS, the School Board of Directors for the Bainbridge Island School District No. 303, Kitsap County, Washington, has reviewed the revenue implications for the 2012-2013 school year, relative to reductions in funding, increased costs, and lower enrollment; and

WHEREAS, the Board has concluded the funds available for the 2012-2013 school year will be insufficient to maintain the same staffing levels, programs, and services as provided for the 2011-2012 fiscal year; and

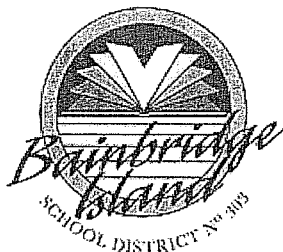
WHEREAS, the Board of Directors would concur with the Superintendent's proposal to make those staff, program, and service adjustments necessary to align expenditures in 2012-2013 with forecast revenue;

NOW, THEREFORE, BE IT RESOLVED on this 25th day of April 2012, the School Board of Directors:

1. Hereby adopts the proposed Reduced Educational Program for the 2010-2011 school year as reflected in Exhibits 1 and 2, a copy of which is attached hereto and incorporated herein by this reference.
2. Hereby directs the Superintendent to give notice and follow all other requirements of Washington State law, school district policy, and collectively bargained or contractual agreements to implement said program and to reduce or transfer staff as required.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors



REDUCED EDUCATIONAL PROGRAM FOR 2012-13
EXHIBITS 1 & 2

April 20, 2012

EXHIBIT 1

Based on the information currently available regarding projected reductions in state and federal funding for K-12 education, district enrollment, and increased costs for the 2012-13 school year, the District believes there will be insufficient funds to maintain current staffing levels, programs, and services. To implement a prudent and balanced budget, reductions in certificated staffing will be necessary.

The following Reduced Educational Program delineates the positions that are being projected for reduction. As additional information becomes available regarding revenue, the need for staffing reductions may be less than identified. The District also anticipates that staff attrition may reduce the number of employees who will receive notification of non-renewal.

It is recommended that the Board approve the 2012-13 Reduced Educational Program.

2012-13 REDUCED EDUCATIONAL PROGRAM

CERTIFICATED STAFF REDUCTIONS SUBJECT TO "REDUCTION IN FORCE (RIF):" (Also see Exhibit 3 on next page.)

- 1.0 FTE Gr. K-6 Classroom Teacher
- 1.25 FTE Gr. K-2 Art Teachers
- 0.4 FTE Gr. 7-12 Science
- 0.1 FTE Gr. 9-12 Health/Fitness
- 0.1 FTE Gr. 9-12 Career Technical Education
- 0.5 FTE Gr. 5-6 Teacher on Special Assignment

TOTAL: 3.35 FTE

CLASSIFIED STAFF : Decisions regarding classified staff will be determined at a later date, when more specific information becomes available regarding district revenues. The District does anticipate changes in classified staffing for 2012-13. Those reductions will be addressed in a separate set of recommendations in June.

EXHIBIT 2

2012-13 TOTAL PROJECTED REDUCTIONS IN CERTIFICATED STAFF

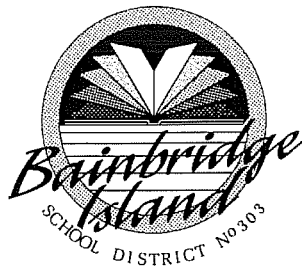
The list of Certificated Staff Reductions in Exhibit 1 indicates the number of positions that are subject to “Reduction in Force (RIF).” However, it does not provide a full picture of the impact that reduced funding, increased costs, and lower enrollment may have on the District’s educational programs next year.

A number of retirements and resignations have prevented the District from adding to the number of staff members who will be receiving RIF letters. A more complete picture of potential reductions in certificated staff is provided below:

- 2.5 FTE Gr. K-6 Classroom teachers
- 0.5 FTE Gr. 5-6 Teacher on Special Assignment
- 0.4 FTE Gr. 9-12 English
- 0.2 FTE Gr. 9-12 Social Studies
- 0.6 FTE Gr. 9-12 Athletic Director
- 0.7 FTE Gr. 9-12 Career Technical Ed
- 0.9 FTE Gr. K-12 Music
- 0.7 FTE Gr. K-12 Art
- 0.5 FTE Gr. K-12 Health/Fitness
- 2.0 FTE Gr. K-12 Library
- 1.4 FTE Gr. K-12 Special Education

TOTAL: 10.4 FTE Certificated Staff

BOARD OF DIRECTORS
Patty Fielding
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SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110-2999 * (206) 842-4714 * Fax: (206) 842-2928

To: Faith Chapel, Superintendent
From: Randi Ivancich, Director of Instructional Technology & Assessment
Date: April 26, 2012
Re: Technology & Assessment Report

Technology Levy Budget Summary

This summary provides information on the total encumbrances to date applied to the 2010 Technology Levy budget for the 2011-2012 school year.

FY 2011/2012 Technology Levy Budget		\$1,229,935
Encumbered Purchase Orders	\$ 189,733	
Expenditures to Date	\$ 305,698	
Total Encumbrances to Date		<u>\$ 495,431</u>
FY 2011/2012 Technology Levy Budget Balance		\$ 734,504

Learning: Engage & Empower

Technology staff has been meeting with each school to review the technology plans for that particular school for the next six months. Part of this review has included discussions for allowing students and staff to bring their own devices to school. An increase in the number of internet ready devices could lead to opportunities for increased use of technology as part of the teaching and student learning process. Building administrators and technology leaders will be discussing this opportunity this spring with staff so that teachers and students can plan for these opportunities.

Teaching: Prepare & Connect

A work group has convened twice to update the school board's policy for the use of electronic resources. Policy 2022 was previously called the Acceptable Use Policy (AUP) and applies to the use of the district network and electronic resources. The FCC issued additional rulings last summer that impact Policy 2022. Key stakeholders are vetting the draft documents and recommendations will be brought to the school board in May-June for approval. Policy and Procedures 2022 will lay the foundation for increased access to our network and electronic resources analogous to the use of electronic resources in the work place and community.

Assessment: Measure What Matters

Homeroom, our data dashboard, developed by School Data Solutions, has released Version 1, its first official version. District administrators and building staff, working on planning projects, are learning to use this as a tool for improving student learning. The data dashboard merges

information from numerous demographic, learning, and assessment databases into one system. Any assessment data that is numerically based can be added to this system. As we become more adept at using Homeroom, we can expand our data collection to meet additional needs. For example, we can include assessments such as DRA2 and PSAT to meet data needs specific to certain grade bands, and add more individualized assessments for special populations.

The districts that joined during a certain window of time, as we did, are part of a School Data Solutions consortium that meets regularly. The consortium identifies needs that could be met through Homeroom and new feature set are constantly evolving. For example, discussions have been underway in the School Data Solutions consortium for ways to provide evidence that could be used for the new evaluation systems regardless of which model is adopted.

The data in Homeroom can be sorted to provide information related to student learning, student growth, student performance, student groupings, and classroom or subject section assignments. The broad feature set allows for more than just assessment data analysis, it will also provide data for school and district improvement goals and planning related to multiple aspects of student learning and behavior for all those involved with supporting individual students. As new feature sets are added, I will periodically demonstrate these for the school board directors.

Infrastructure: Access & Enable

Over spring break, Capital Projects staff and technology network staff worked with our cabling contractor to expand and upgrade the cabling to one of the portable buildings at Blakely. This will allow Blakely to use an unoccupied space for MAP testing this year and MSP and MAP testing next year. This greatly increases opportunities for scheduling computer-based assessments at Blakely.

Communications & Productivity

Public Relations and Technology staff are continuing with their review of our current notification system and a comparison to other vendors. This work is in process and the school board will receive an update once we have formulated recommendations.

2010 TECHNOLOGY LEVY
2011-12 District Fiscal Year Summary

	ESTIMATED BUDGET	ENCUMBERED TO DATE (TOTAL AMT)	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	LEVY BUDGET BALANCE
LEARNING:					
Engage and Empower	272,000				255,252
Hardware	197,000	3,775	3,775	0	193,225
Software	70,000	7,973	6,629	1,344	62,027
Professional Development	5,000	5,000	0	5,000	0
<i>Sub-total LEARNING</i>		16,748	10,404	6,344	
TEACHING:					
Prepare and Connect	132,861				111,121
Hardware	5,000	4,030	4,030	0	970
Software	0	0	0	0	0
Professional Development	127,861	17,710	2,358	15,353	110,151
<i>Sub-total TEACHING</i>		21,741	6,388	15,353	
ASSESSMENT:					
Measure What Matters	55,500				9,693
Hardware	2,000	2,287	1,721	566	(287)
Software	43,500	43,520	43,520	0	(20)
Professional Development	10,000	0	0	0	10,000
<i>Sub-total ASSESSMENT</i>		45,807	45,241	566	
INFRASTRUCTURE:					
Access and Enable	303,600				284,842
Hardware	107,500	4,602	4,602	0	102,898
Software	183,100	1,156	1,017	139	181,944
Professional Development	13,000	13,000	0	13,000	0
<i>Sub-total INFRASTRUCTURE</i>		18,758	5,619	13,139	
COMMUNICATIONS + PRODUCTIVITY	224,590				73,381
Hardware	81,200	60,788	31,646	29,141	20,412
Software	91,650	72,153	71,181	972	19,497
Professional Development	51,740	18,268	13,215	5,054	33,472
<i>Sub-total COMM. + PROD.</i>		151,209	116,042	35,167	
Technical Support	241,384	241,168	122,004	119,164	216
<i>Sub-total Technical Support</i>		241,168	122,004	119,164	
<hr/>					
= Total	\$ \$1,229,935	\$495,431	\$305,698	\$189,733	\$734,504

Date: April 20, 2012
To: Faith Chapel, Superintendent
From: Cami Dombkowski, Personnel Director *cd*
Subj: Personnel Actions

Personnel actions recommended for Board approval at the April 25, 2012 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Shockley, David	1.0 FTE Principal at Commodore Options School effective 07/01/2012
Sprott, Allison	5.67 hrs/day Special Education and .83 hrs/day Bus Supervision Paraeducator at Woodward Middle School effective 04/18/12 for the 2011-2012 school year only

Changes in Assignment:

Abbott, Stephen	Extend .5 hr/day temporary Bus Driver assignment from 04/01/12 – 04/30/12 (leave of absence coverage) at Transportation
Mann, Perry	Extend .4 hr/day temporary Bus Driver assignment from 04/01/12 – 04/16/12 (leave of absence coverage) at Transportation
Matheson, Colin	From 8.0 hrs/day Swing Shift Custodian at Commodore Options School to 4.0 hrs/day Swing Shift Custodian at Commodore Options School and 4.0 hrs/day Swing Shift Custodian at Sakai Intermediate School effective 02/13/12
Simrell, Michael	Extend 4.5 hrs/day temporary Bus Driver assignment from 04/01/12 – 04/16/12 (leave of absence coverage) at Transportation
Simrell, Michael	4.3 hrs/day temporary Bus Driver assignment from 04/17/12 – 04/30/12 (leave of absence coverage) at Transportation
Spade, James	Extend .4 hrs/day temporary Bus Driver assignment from 04/01/12 – 04/30/12 (leave of absence coverage) at Transportation
Weir, Jennifer	4.9 hrs/day Bus Driver effective 04/17/12 (Return from leave of absence)

Resignations:

Armentrout, Thomas	1.0 Science Teacher at Bainbridge High School resigns .4 FTE of assignment effective 06/30/12, other assignments to remain
Siler, Chelsea	.85 FTE Psychologist at Bainbridge High School and Blakely Elementary School

Requests for Leave of Absence:

Polinsky, Karen	1.0 FTE English Teacher at Bainbridge High School requests .2 FTE Leave of Absence for the 2012-2013 school year for suitable reasons
Schmit, Keri	1.0 FTE Language Arts/Social Studies Teacher at Woodward Middle School requests .6 FTE Leave of Absence for the 2012-2013 school year for suitable reasons
Foster, Renee	5.2 hrs/day Bus Driver requests continuation of Leave of Absence through 04/30/12 for suitable reasons

BOARD OF DIRECTORS

Patty Fielding
Mary Curtis
Mike Spence
Tim Kinkad



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

*

Bainbridge Island, Washington 98110

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(206) 842-4714

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Fax: (206) 842-2928

Board of Directors Meeting
April 25, 2012

CONSENT AGENDA

1. Vouchers

➤ General Fund Voucher	\$ 219,975.23
➤ General Fund Voucher	\$ 982.19
➤ Capital Projects Fund Voucher	\$ 2,200,646.32
➤ Capital Projects Fund Voucher	\$ 132.09
➤ Associated Student Body Fund Voucher	\$ 321.64
➤ Associated Student Body Fund Voucher	\$ 3,479.01

SCHOOL BOARD OF DIRECTORS

the following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On April ²⁵~~26~~, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling 219,975.23. *General Fund*

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2005008	ACE HARDWARE	04/30/2012	550.42
2005009	ADMIN REVOLVING FUND	04/30/2012	1,493.96
2005010	AMSAN OLYMPIC SUPPLY	04/30/2012	204.58
2005011	APP ASSOCIATED PETROLEUM PROD	04/30/2012	6,212.92
2005012	APPLE COMPUTER INC	04/30/2012	100.00
2005013	ARAMARK UNIFORM SERVICES	04/30/2012	106.63
2005014	ASCD Assoc For Supervision &	04/30/2012	163.70
2005015	BAINBRIDGE DISPOSAL INC	04/30/2012	5,769.85
2005016	BAINBRIDGE ISLAND HISTORICAL M	04/30/2012	146.00
2005017	BAINBRIDGE RENTALS	04/30/2012	243.85
2005018	BAINBRIDGE COMMUNITY DEVELOPME	04/30/2012	750.00
2005019	BANK OF AMERICA	04/30/2012	114.68
2005020	BAY HAY & FEED INC	04/30/2012	270.70
2005021	BELLEVUE SCHOOL DISTRICT	04/30/2012	1,530.00
2005022	Bender, Jessica Morgan	04/30/2012	16.00
2005023	BIO-RAD LABORATORIES INC	04/30/2012	6,112.97
2005024	Bruns, Janet Lynn	04/30/2012	31.08
2005025	CAMBIUM LEARNING INC	04/30/2012	1,406.60

check Nbr	Vendor Name	Check Date	Check Amount
2005026	CAMBIUM LEARNING INC	04/30/2012	703.30
2005027	CASCADIA INTERNATIONAL LLC	04/30/2012	60.66
2005028	Castellano, Connie E	04/30/2012	92.63
2005029	CENTURYLINK	04/30/2012	426.36
2005030	Chapel, Faith Aiko	04/30/2012	106.59
2005031	CHILD CHILDRENS INSTITUTE FOR	04/30/2012	7,580.00
2005032	CITY OF BAINBRIDGE ISLAND	04/30/2012	4,165.83
2005033	CLOVER PARK SCHOOL DISTRICT	04/30/2012	372.77
2005034	COMMERCIAL BRAKE & CLUTCH INC	04/30/2012	3,092.28
2005035	Cook, Patricia D	04/30/2012	28.21
2005036	CUMMINS NORTHWEST INC	04/30/2012	249.30
2005037	DAIRY FRESH FARMS	04/30/2012	5,258.32
2005038	DEPT OF LICENSING	04/30/2012	5.28
2005039	DINAH SATTERWHITE	04/30/2012	150.00
2005040	Draper, Lisa P	04/30/2012	33.50
2005041	DRUG FREE BUSINESS	04/30/2012	286.00
2005042	DSC INC	04/30/2012	15.11
2005043	EDENSAW WOODS LTD	04/30/2012	1,967.36
2005044	FERRELLGAS	04/30/2012	26,719.53
2005045	FIT INC	04/30/2012	135.75
2005046	FOLLETT LIBRARY BOOK CO	04/30/2012	665.44
2005047	FOOD SERVICES OF AMERICA	04/30/2012	7,080.32
2005048	FRANZ FAMILY BAKERIES	04/30/2012	398.08
2005049	GLAZER'S CAMERA SUPPLY	04/30/2012	1,359.04
2005050	Goldsmith, Julie Anne	04/30/2012	38.16

Check Nbr	Vendor Name	Check Date	Check Amount
2005051	GOODHEART WILCOX PUBLISHER	04/30/2012	2,133.48
2005052	GOPHER SPORT	04/30/2012	1,331.91
2005053	GRAINGER	04/30/2012	516.81
2005054	HAPPY D RANCH	04/30/2012	255.45
2005055	HARLAN FAIRBANKS	04/30/2012	19.09
2005056	HOLLY RIDGE CENTER	04/30/2012	4,098.15
2005057	Hoonan, Barry T	04/30/2012	109.39
2005058	HORIZON	04/30/2012	89.15
2005059	HOUGHTON MIFFLIN COMPANY	04/30/2012	63.77
2005060	INTERNATIONAL BACCALAURATE ORG	04/30/2012	4,000.00
2005061	ISLAND UTILITY	04/30/2012	513.41
2005062	Ivancich, Randi Larson	04/30/2012	158.46
2005063	JOSEPHSON INSTITUTE	04/30/2012	60.98
2005064	KAREN B ROGERS	04/30/2012	2,200.00
2005065	KCDA	04/30/2012	5,113.43
2005066	KITSAP CO HEALTH DISTRICT	04/30/2012	1,586.00
2005067	KITSAP SUN	04/30/2012	480.59
2005068	KITSAP TRACTOR & EQUIPMENT	04/30/2012	105.78
2005069	Laiche, Carol Elaine	04/30/2012	14.43
2005070	Larson, Kristin Kay	04/30/2012	20.00
2005071	LEMAY MOBILE SHREDDING	04/30/2012	11.75
2005072	LES SCHWAB TIRES	04/30/2012	13.85
2005073	Lewis, Robert Martin	04/30/2012	47.98
2005074	LEXJET	04/30/2012	1,058.86
2005075	Medina, Karina Patino	04/30/2012	26.42

Check Nbr	Vendor Name	Check Date	Check Amount
2005076	MICRO COMPUTER SYSTEMS	04/30/2012	198.73
2005077	Moncada, Gregory J	04/30/2012	124.49
2005078	Moore, Charisa L	04/30/2012	106.78
2005079	MOUNTAIN HOME BIOLOGICAL	04/30/2012	196.57
2005080	NAVAL UNDERSEA MUSEUM FOUNDATI	04/30/2012	1,650.00
2005081	NCCE 2012 REGISTRATION	04/30/2012	250.00
2005082	NORTH KITSAP SCHOOL DISTRICT	04/30/2012	120.48
2005083	NSTA NATIONAL SCIENCE TEACHERS	04/30/2012	181.84
2005084	OESD 114 OLYMPIC ESD 114	04/30/2012	13,672.62
2005085	OFFICE DEPOT	04/30/2012	69.74
2005086	OLYMPIC GLASS INC	04/30/2012	348.61
2005087	OLYMPIC SPRINGS INC	04/30/2012	247.17
2005088	OLYMPIC PRINTER RESOURCES INC	04/30/2012	336.61
2005089	OSPI OFFICE OF SUPERINTENDENT	04/30/2012	3,222.61
2005090	PAPER PRODUCTS ETC	04/30/2012	118.37
2005091	PEOPLE FOR PUGET SOUND	04/30/2012	105.00
2005092	PEPPER AT TED BROWN MUSIC	04/30/2012	6.52
2005093	Pippinger, Daniel C	04/30/2012	24.00
2005094	PLATT ELECTRIC	04/30/2012	275.50
2005095	Potter, Elizabeth A	04/30/2012	28.86
2005096	PRO-BUILD	04/30/2012	41.53
2005097	PSESD PUGET SOUND ESD	04/30/2012	135.00
2005098	PUGET SOUND ENERGY	04/30/2012	51,375.11
2005099	QUILL	04/30/2012	241.07
2005100	RAY PETERSON BULLDOZING	04/30/2012	56.47

Check Nbr	Vendor Name	Check Date	Check Amount
2005101	RECOGNITION PLUS	04/30/2012	25.09
2005102	Reynen, Darren D	04/30/2012	30.38
2005103	RICOH USA, INC	04/30/2012	187.25
2005104	SAFETY TEAM	04/30/2012	1,878.78
2005105	SAFEWAY	04/30/2012	168.17
2005106	SALEM PRESS	04/30/2012	293.22
2005107	SALISH SEA EXPEDITINOS	04/30/2012	6,000.00
2005108	SBI SAXTON BRADLEY INC	04/30/2012	53.21
2005109	SCT SEATTLE CHILDRENS THEATER	04/30/2012	2,510.00
2005110	SEATTLE ART MUSEUM	04/30/2012	100.00
2005111	SIX ROBBLEES' INC	04/30/2012	57.42
2005112	SOLIDPROFESSOR	04/30/2012	199.00
2005113	SPECTRUM TRAINING SYSTEMS INC	04/30/2012	380.00
2005114	Sperber, Maynette M	04/30/2012	6.99
2005115	Staab, Paulette Z	04/30/2012	22.00
2005116	STAFFREHAB	04/30/2012	4,622.40
2005117	STATE AUDITOR OFFICE	04/30/2012	2,622.75
2005118	STUDENT SUPPLY CO	04/30/2012	180.58
2005119	SUPPLIESOUTLET.COM	04/30/2012	39.89
2005120	SURVEYMONKEY.COM LLC	04/30/2012	149.00
2005121	TECHNOLOGY STUDENT ASSOCIATION	04/30/2012	165.00
2005122	THE INSTRUMENTALIST	04/30/2012	67.00
2005123	ULINE	04/30/2012	31.74
2005124	UNITED LABS INC	04/30/2012	480.89
2005125	US BANCORP	04/30/2012	3,314.76

check Nbr	Vendor Name	Check Date	Check Amount
2005126	US BANK CORP PAYMENT SYSTEM	04/30/2012	9,672.00
2005127	VANDALIA SCIED	04/30/2012	192.97
2005128	VANDEBERG JOHNSON & GANDARA,L	04/30/2012	715.00
2005129	VERIZON WIRELESS	04/30/2012	126.60
2005130	VICKY JO EDMONDS	04/30/2012	969.00
2005131	von Reis Crooks, Evelyn	04/30/2012	30.80
2005132	WALTER E NELSON CO	04/30/2012	333.54
2005133	WATSON FURNITURE GROUP INC	04/30/2012	108.60
2005134	WESTBAY AUTO PARTS	04/30/2012	711.23
2005135	WITT COMPANY INC	04/30/2012	122.39
2005136	WSPA-WA SCHOOL PERSONNEL ASSN	04/30/2012	31.00

129	Computer	Check(s) For a Total of	219,975.23
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The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On April 25, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling 982.19. *General Fund*

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2005137	DOR - COMP TAX	04/30/2012	982.19

1	Computer	Check(s) For a Total of	982.19
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the following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On April 25, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$2,200,646.32. *Capital Projects Fund*

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4330	CLARK CONSTRUCTION LLC	04/30/2012	43,938.64
4331	COMPUSA	04/30/2012	359.40
4332	CXTEC	04/30/2012	1,176.55
4333	JOHNSON ELECTRIC INC	04/30/2012	1,670.68
4334	KCDA	04/30/2012	1,051.25
4335	KRAZAN & ASSOCIATES INC	04/30/2012	6,192.75
4336	MAHLUM ARCHITECTS INC	04/30/2012	25,290.33
4337	NORTHWEST EDISON INC	04/30/2012	16,596.74
4338	OLYMPIC SPRINGS INC	04/30/2012	10.81
4339	SBI SAXTON BRADLEY INC	04/30/2012	10,811.13
4340	SPEE WEST CONSTRUCTION CO	04/30/2012	2,091,788.04
4341	WETHERHOLT AND ASSOCIATES INC	04/30/2012	1,760.00

12	Computer	Check(s) For a Total of	2,200,646.32
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the following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On April 25, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling 132.09. *Capital Projects Fund*

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4342	DOR - COMP TAX	04/30/2012	132.09

1	Computer	Check(s) For a Total of	132.09
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The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On April 25, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$321.64. *Associated Student Body Fund*

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4000631	DOR - COMP TAX	04/30/2012	321.64

1	Computer	Check(s) For a Total of	321.64
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The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling 36,479.01. *Associated Student Body Fund*

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4000602	ACADEMIC HALLMARKS	04/30/2012	67.00
4000603	ACE HARDWARE	04/30/2012	47.73
4000604	BAINBRIDGE ISLAND SD #303	04/30/2012	8,236.59
4000605	BAINBRIDGE ISLAND WATER POLO C	04/30/2012	705.00
4000606	BAINBRIDGE HIGH SCHOOL ASB	04/30/2012	643.54
4000607	BAINBRIDGE HIGH SCHOOL (GF)	04/30/2012	95.00
4000608	CHEERZONE	04/30/2012	143.14
4000609	CRYSTAL CLEANERS	04/30/2012	123.42
4000610	CUSTOMINK.COM	04/30/2012	2,231.20
4000611	DINAH SATTERWHITE	04/30/2012	1,650.00
4000612	DISPLAY & COSTUME SUPPLY	04/30/2012	177.05
4000613	FRIENDS OF BAIN ISL HIGH SCHOO	04/30/2012	200.00
4000614	GC RACING LLC	04/30/2012	625.00
4000615	JONES SCHOOL SUPPLY CO INC	04/30/2012	277.31
4000616	KENNETH A MICHELS	04/30/2012	700.00
4000617	NASSP NATL ASSOC OF SECONDARY	04/30/2012	680.89
4000618	NORTH KITSAP SCHOOL DISTRICT	04/30/2012	54.60
4000619	NW CASCADE INC	04/30/2012	124.50

check Nbr	Vendor Name	Check Date	Check Amount
4000620	PARTY OUTFITTERS INC	04/30/2012	595.00
4000621	POOLSIDE NEWS	04/30/2012	850.00
4000622	PSESD PUGET SOUND ESD	04/30/2012	70.00
4000623	SAFEWAY	04/30/2012	131.91
4000624	SEATTLE PUBLIC SCHOOLS	04/30/2012	3,292.00
4000625	SOUND PUBLISHING	04/30/2012	356.76
4000626	SOUND REPROGRAPHICS INC	04/30/2012	211.35
4000627	TC SPAN AMERICA	04/30/2012	336.21
4000628	UCA/UDA UNIVERSAL CHEER/DANCE	04/30/2012	4,578.00
4000629	VARSITY SPIRIT FASHIONS	04/30/2012	15.81
4000630	WAFBLA WA ST FBLA	04/30/2012	9,260.00
29	Computer	Check(s) For a Total of	36,479.01

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
29	Computer	Checks For a Total of	36,479.01
total For 29	Manual, Wire Tran, ACH & Computer Checks		36,479.01
ess 0	Voided	Checks For a Total of	0.00
	Net Amount		36,479.01